

Annex 2 – Timeframe for delivery of NAP’s from December 2006 EMAP paper

	Timeline	Actions
Preparation	December - Jan 07	Agree & populate position statement templates.
Position Statement	January 07	Publish position statement via Your Ward to every household inviting comment from residents to contribute to the development of Part 2 Ambition/Vision statements. Position statement also on Ward page on CYC website inviting comments on Part 2 development from individuals and groups.
	January to April 07	Consultation exercises to take place with residents associations, parish councils, community groups and individuals
Ambition/Vision	May 07	All Member briefing following local elections
	May – June 07	Ward Planning Teams meet to discuss resident contributions resident and agree Ambition/ Vision Statement(s)
Action Plan/Timescale	June 07	YourWard newsletters produced containing the Ambition/Vision Statement (s) and inviting resident feedback on priorities “Have we identified the correct Ambitions/Visions for the ward?” Also inviting usual local improvement scheme suggestion and grant application process. With a covering statement that the ward committee is particularly interested in receiving suggestions to address the priorities that have been identified, subject to local ward member approval. However, still permitting any schemes to be suggested for funding.
	July 07	Ward Committee meetings. Reaffirm the process and open discussion on NAPs, the ambition statement / vision statement for the ward committee area and development of the ward committee action Plan from scheme suggestions and vision for the ward(s).
	Aug/Sept 07	Ward teams meet to sift schemes to produces long list for public consultation/prioritisation and consider resident comments on Ambition Vision statement(s)
	October 07	YourWard Published including schemes list for resident consultation prioritisation. *Including members choice identified schemes and those schemes highlighted which assist towards achieving the vision and ambition for the ward(s) Ward Committee meeting including open discussion opportunity on list of schemes and proposers to add additional information.
	Nov	Resident scheme priorities ‘vote’ counted.

	Nov – Dec	Ward team meetings to decide on a priority scheme list. Confirm Ambition/Vision Statement(s) Information gathered on what other resources are available/in position to address Ambition/Vision statement(s)
Delivery Plan	February 08	YourWard published containing Priority list of schemes and other actions from Ward funding (subject to usual caveats of Feasibility, legality and budget availability), details of other resources to address Ambition/Vision statement(s)
Monitoring	March 08 April 08 June 08	Revise/enhance position statement with current information/data Publish YourWard containing refreshed/enhanced position statement. Ward committee meetings containing discussion on priorities Cyclical process then as from June 07 “Have we identified the correct Ambitions/Visions for the ward?” Are we getting it right?
NB. Will also need to incorporate into the process feedback on the schemes that have been prioritised for 07/08		